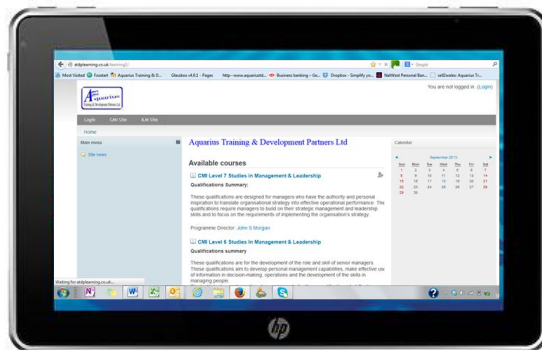


A Guide to Access and Use the Aquarius Training Learning Management Portal (LMP)



Aquarius Training – Moodle Site

atdplearning.co.uk/learning2/

Most Visited Foxstart Aquarius Training & D... Glassbox v4.0.1 - Pages http--www.aquariustd... Business banking - Ge... Dropbox - Simplify yo... NatWest Personal Ban... sell2wales: Aquarius Tr...

You are not logged in. (Login)

Aquarius Training & Development Partners Ltd

Available courses

- CMI Level 7 Studies in Management & Leadership**
Qualifications Summary:
These qualifications are designed for managers who have the authority and personal inspiration to translate organisational strategy into effective operational performance. The qualifications require managers to build on their strategic management and leadership skills and to focus on the requirements of implementing the organisation's strategy.
Programme Director: John S Morgan
- CMI Level 6 Studies In Management & Leadership**
Qualifications summary
These qualifications are for the development of the role and skill of senior managers. These qualifications aim to develop personal management capabilities, make effective use of information in decision-making, operations and the development of the skills in managing people.

Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

A Brief Guide to the Aquarius Training Virtual Learning Portal.

Log in to the site:

<http://atdplearning.co.uk/learning2>

You will arrive at this page.

Click on to the Login

Will then bring up the Login Screen

Aquarius Training – Moodle Site

atdplearning.co.uk/learning2/login/index.php

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You are not logged in.

Aquarius
Training & Development Partners Ltd

Login CMI Site ILM Site

Home ▶ Login to the site

Returning to this web site?

Login here using your username and password
(Cookies must be enabled in your browser) ?

Username

Password

Remember username

[Forgotten your username or password?](#)

Some courses may allow guest access

Aquarius Training & Development Partners Ltd

moodle

You are not logged in.

Enter your user name and password.
(Supplied separately to you)

Remember that both of these are
lower case.

Click on the Login Tab and you will
be taken to the page for the course
you are enrolled on.

Aquarius Training – Moodle Site

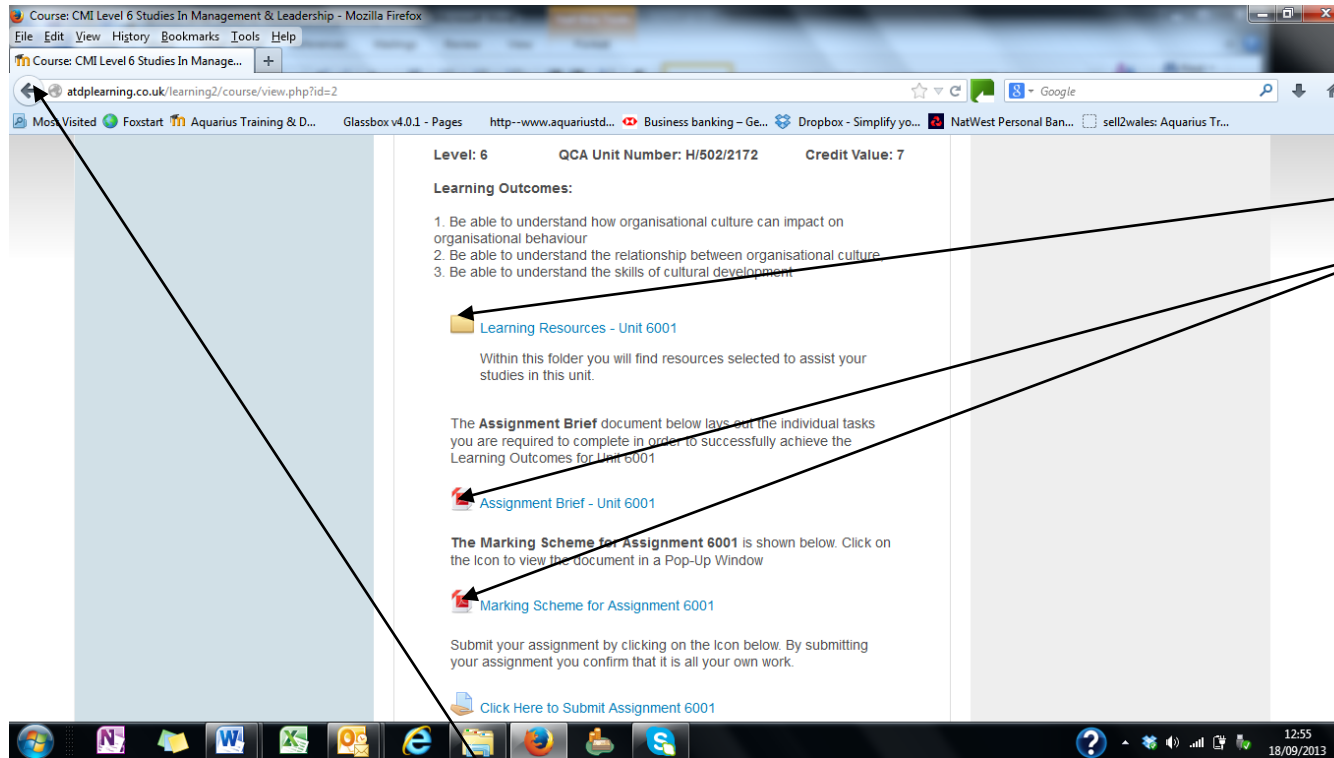
The screenshot shows a Moodle course page for 'Aquarius Training & Development Partners'. The browser window is Mozilla Firefox, and the URL is 'atdplearning.co.uk/learning2/course/view.php?id=5'. The page layout includes a left-hand navigation menu with sections for 'People', 'Navigation', 'Home', 'Current course', 'Administration', and 'My profile settings'. The main content area features a search bar, a 'Search forums' section, and a section titled 'Induction & Course Introduction' with a 'Qualifications Summary'. The summary lists three qualification levels: Award, Certificate, and Diploma, each with specific credit requirements. A 'Programme Specification' link is visible at the bottom of the main content area. The Windows taskbar at the bottom shows the date as 18/09/2013 and the time as 12:48.

This is the main screen and you are logged in

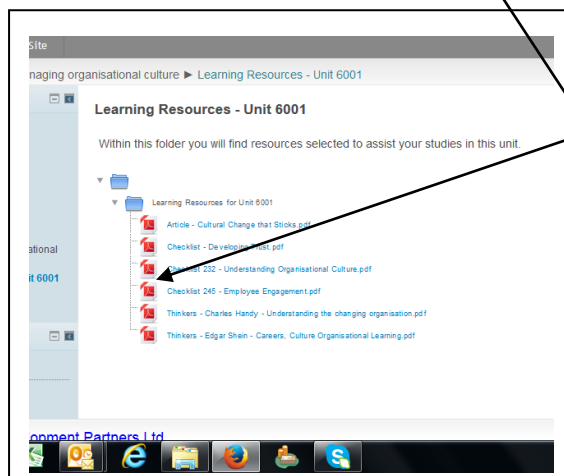
As you scroll down the page you will see various information such as time tables , units of study and useful study resources shown.

Within the Unit Boxes you will see links to study notes & also the assignment/marking scheme as well as the link to submit an assignment for assessment.

Aquarius Training – Moodle Site

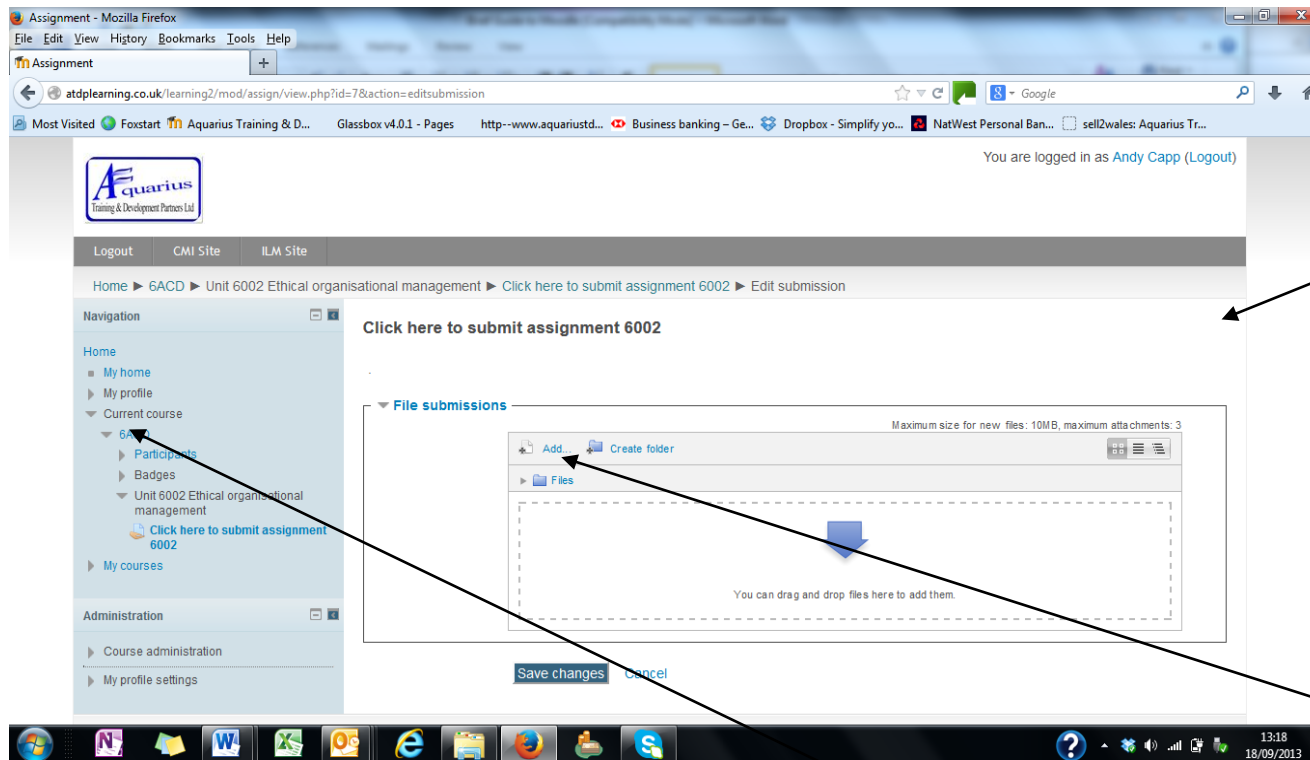


Click on any of the icons on the page to bring up the file(s) attached to it. These may be Tutorial Notes, Study/Research materials/ Assignment Brief or marking Scheme.
See next page.



Click on any of these icons to display the file. It will appear in a separate pop-up screen.
That screen can be enlarged, or closed without closing you learning Portal site. To revert back to a previous screen use the back button on the browser.

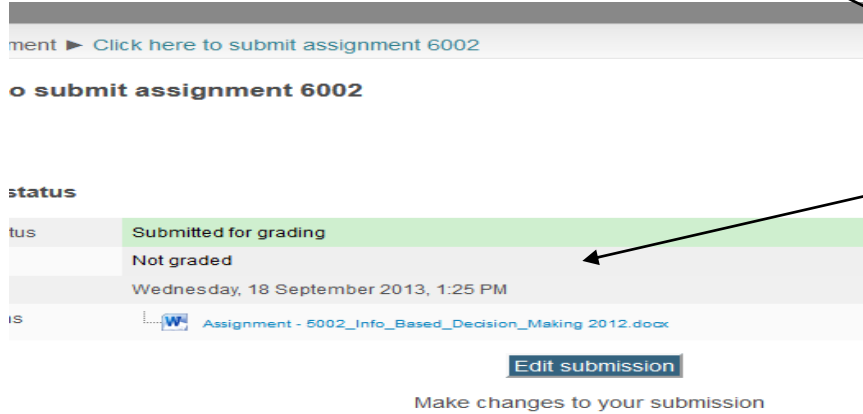
Aquarius Training – Moodle Site



Click on the Submit assignment takes you to a screen which prompts you to Add Submission, you are then taken thescreen shown upon which you can upload your assignment files.

Files can be loaded either by dragging & dropping into the area shown or, by clicking on the ADD botton which will allow you to browse your files and load them directly to the site. Click save changes and you should then see the following message.

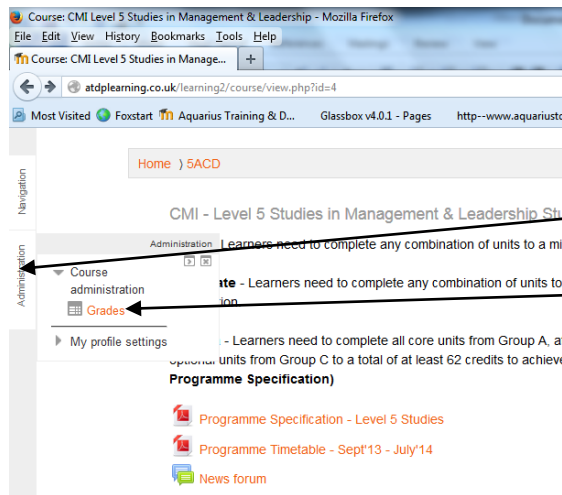
Click on the Course Icon to return back to the unit.



Make changes to your submission

Aquarius Training – Moodle Site

Getting on Line Feedback



By clicking on the Admin Tab a small menu, Grades, will appear.

Click on Grades and an new pages appears

CMI Level 5 Studies in Management & Leadership: View: User report You are logged in as Sadie Boundy (Logout)

Home) 5ACD) Grade administration) User report

User report

User report - Sadie Boundy

Grade item	Grade	Range	Feedback
CMI Level 5 Studies in Management & Leadership			
Click HERE to submit assignment 5003		TBS-PASS	
Integrated Leadership Assessment Units 5012 & 5013	PASS	TBS-PASS	Sadie, a very good assignment which has clearly satisfied the assessment criteria required. Well done. See the Assessment Report provided for more detailed comment. John
Course total	100.00	0-100	

Click on the Submission you require Feedback on. See next page.

You are logged in as Sadie Boundy (Logout)

5ACD

Aquarius Training – Moodle Site

The screenshot shows a Moodle assignment submission page. The browser window title is "Assignment - Mozilla Firefox" and the address bar shows "http://www.aquariustd...". The page content includes a "Submission status" section with a table, a "Feedback" section with a table, and a taskbar at the bottom. Arrows from a callout box on the right point to the submission status table, the feedback table, and the "Return" tab in the taskbar.

Submission status	Submitted for grading
	This assignment is not accepting submissions
Grading status	Graded
Last modified	Tuesday, 17 September 2013, 5:28 PM
File submissions	5012-5013 Assignment - Sadie Boundy v2 160913.docx

Grade	PASS
Graded on	Tuesday, 17 September 2013, 5:38 PM
Graded by	John S Morgan
Feedback comments	<input checked="" type="checkbox"/> Sadie, a very good assignment which has clearly satisfied the assessment criteria required. Well done. See the Assessment Report ...
Feedback files	Assessment Report_Integrated_Leadership_Assignment_U5012_13 - Sadie Boundy 170913.doc

Here you will find your original submission listed,

the Status of the submission,

The Full Assessment Report.

Click on the Assessment Report to bring the Report up in a separate window from which you can read the assessment feedback or if you must, print off a separate copy.

Click the Return Tab to return to the course front page.